

Minutes of Darcy Road Public School P&C Meeting 7/9/15

The meeting opened at 7:00pm.

Present: Sarah Hayes, Jane Mitchell, Leah Byatt, Roselee Dwyer, Kelly Baird, Shefali Agrawal, Angelo Mavridis, Bernadette Hassanein, Melisa Vatubua, Trudy Hopkins, Robyn Edwards, Aziz Rahman, Laila Nagawkar, David Corless, Vaibhav Bhandari, Bernadette Hassanein, Punita Yadav, Chandrajeet Yadav, Ritesh Tailor

Apologies: Kowsy Sri, Ann Guppy, Melissa Ellis, Anita Kucic, Nichole Murphy, Sue-Ellen Ceccattini, Cristina Sotomayor, Mahesh Rajan

Minutes of the previous general meeting

The minutes of the previous general meeting were accepted.

Moved: Aziz Rahman Seconded: Kelly Baird

Business arising from previous meeting

P&C Minutes on School Website

- A draft copy of the latest meeting will be available on the school website as well as the latest approved minutes

Correspondence

In

- P&C Networking Night email
- Vouchers from various businesses for fundraising
- Confirmation of receipt of incorporation application
- Email from P&C Federation regarding insurance being out of date

Out

- Application for incorporation

Reports

Treasurer

- Father's Day Stall fundraising
Total revenue = \$2,965.45
Total expenses = \$1,498
Total profit = \$1467.45
- Pyjama Story Evening
Total profit = \$102
- Main account at 31/8/15 is \$21,917.22
- Account for student banking is \$5,237.06
- There is \$15,000 set aside for the school storage grant
- There is \$5,000 in the term deposit

Uniform Shop

- Uniforms were given out without payment due their necessity before an excursion. Although the general policy is that uniforms are not to be given without payment, the consensus is that the correct action was taken in this case and there was support for similar action in the case of future emergencies.

- Nichole is away from mid October to early November. There was a suggestion of year 5/6 students helping in the shop – they enjoy it, and it is a learning experience. The Principal agreed students could help up until school start time.
- Uniform shop bank account at 31/8/2015 = \$16,773.10

Fundraising

- Laila has resigned as fundraising coordinator. **Motion: P&C thanks Laila for her hard work.**

Moved: David Corless Seconded: Kelly Baird

- Concerns were raised over how to handle general donations from the community. Donations can be made by cash or direct deposit but need to be noted in the minutes at the next general meeting for the sake of traceability. The P&C account details should be communicated in the school newsletter so parents can donate this way.

Principal's Report

- The structure of P&C meetings could be improved. Meetings have been long and may be irrelevant to many parents. Parents are interested in more than money – financial reports can be done more efficiently. Other schools have an executive meeting before the general meeting to clarify the details which are then reported to the general meeting. The executive meeting should consist of the executive, sub-committee heads, treasurer and principal. The general P&C meeting can then have a format more like the following:
 - o President's report from executive meeting
 - o General business
 - o Principal's Report
 - o Community feedback/report
 - o Teacher's report

General Business

- Carols night will now be called 'Christmas Festival' because many in the community didn't know what carols are. On 11 December.
- Incorporation is waiting on insurance renewal. By-laws will be looked at next meeting.
- Motion spend up to \$50 on flowers for Natalie Packham who has left

Moved: Shefali Agrawal Seconded: Kelly Baird

Presentation on Extended Leave Policy

- Available on the DEC website as 'School Attendance Policy'
- Family holidays are no longer considered an exemption
- Medical conditions are exempt
- More than 10 days requires an application for extended leave
- If not approved it is made as 'unjustified leave'. This does not stop parents taking their children out of school, but may attract the attention of Home School Liaison Officers

Meeting closed at 8:45pm

Next meeting to be held at 7pm on Monday 2nd November, 2015.